

Procedures for cleaning Cat Habitat at Barrett Parkway Petco. Updated 08/16/2016

1. Obtain cat habitat key from manager's office.
2. Bring up our large rolling cage from back room to front of store.
3. Transfer all kittens from habitat into cage. Easiest to leave all the doors to the habitat open while cleaning.
4. Grab large trash can from public bathroom to use for litter and other trash.
5. There are four steel litter pans in the center of the habitat. Litter scoops are in a pan above the pans. Use to scoop solids out of pans into trash can.
6. Add clean litter to each scooped pan to a depth of three inches. Litter is stored in cabinet to left of habitat.
7. If litter pans are really nasty, dump all litter in trash can and wash pans at the aquatic sinks located on center left side of store - using hot water and scrub brush kept next to sinks. Wash litter scoops too.
8. Dry with blue store clothes or paper towels stores above litter pans in habitat and fill with litter to depth of three inches.
9. Sweep out each cube and shake out linens and beds. Wipe down all surfaces using paper towels and the disinfectant labeled for cat use only. Do not use any other cleaning agents unless authorized by CCHS. Short handled broom and dust pan are stored in or next to cabinet
10. Replace any soiled linens or beds with clean ones stored above litter pans. Bag dirty linens and place in space labeled for same above litter pans.
11. Rinse out and refill gravity flow water bowls at aquatic sinks. Use distilled water. It comes out of the single spigot not the double spigot that has hot and cold water.
12. Refill gravity flow food bowls from storage container in cabinet. If it is empty, refill with Purina ProPlan for kittens dry food found on second isle from the back, right side of store.
13. Take empty bag to front register to be written off by manager as store use!!!!
14. Refill litter container from litter refill station center right side of store and notify front register it is to be written off by manager as store use!!!!
15. Notify Lee Ann at 678-663-4120 if any supplies need restocking, if business cards are out, if any kittens seem ill or for any other issues or questions.
16. PLAY with the kitties as much as you like. Then put them back in the habitat spaces they came out of. Girls -pink collars- on top and boys -blue collars- on bottom. Check collar names with cages cards to verify all kitties are back where they belong and head counts are correct.
17. Return all supplies. Lock cages and double check security.

18. Remove bag from trash can. Put new bag in and return can to restroom. Return rolling cage to back room and place trash bag in trash can in back room.

19. Return key to managers office.

Thank you for your service to our kitty adoption team effort. You are very appreciated!!!!